

CLEVEDON TOWN COUNCIL
MINUTES OF THE FINANCE & GENERAL POLICY COMMITTEE MEETING HELD IN
THE COUNCIL OFFICES, 44 OLD STREET, ON WEDNESDAY 25TH SEPTEMBER 2013
AT 7.30PM

Present: Councillor C Francis-Pester Committee Chairman
Councillor, C Blades, B Garner, C. Hall, G. Hill, J Middleton, P McNeill (till
8.10), T. Morgan, N Pennycott, G Watkins,
Town Clerk – Ms P. Heath,

INFORMAL SESSION

Mr John Neil & Mr Paul Tompkins of the Barn Management Committee made a presentation to the Committee on the work undertaken with the Grant provided by the Council to support activities at the Barn; and confirm the future grant requirements. It was explained how the management team had obtained funding for the Centre and the challenges they had set themselves to raise future finance to cover any inflation increases over the forthcoming years allocated grant funding from the Council.

Members were informed that the Centre works closely with YMCA, Police, local groups and organisations plus local authorities to provide support and help for 0 to 18+, undertaking many joint projects. Copy of the accounts and presentation was circulated to all members.

The Chairman thanked them for attending.

FORMAL SESSION

FGP 13/367 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors J. Norton-Sealey, D Shopland (other commitment) & C Wring (Illness)

FGP 13/368 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest on items on the agenda were given at this point. Members declared relevant Interests at the point required in the Small Grants discussions.

Clevedon Book Shop - Cllrs G Hill, Cllr G Watkins, Cllr B Garner, Cllr Hall declared a prejudicial interest as shareholders and took no part in the discussion or decision.

Clevedon Sailing Club - Cllr Watkins declared a personal interest as a member

NS Mencap - Cllr Blades declared a personal interest in respect of a family member

FGP 13/369 MINUTES OF THE MEETING HELD ON 31ST JULY 2013.

The minutes of the Finance & General Policy Committee meetings held on 5th June 2013 and ratified by Council on 4th September 2013 were accepted.

FGP13/370 TO RECEIVE AND DISCUSS THE CURRENT FINANCIAL STATEMENT AND BUDGET SHEETS

Members noted the financial spread sheets which had been circulated with the agenda.

FGP13/371 DISCUSS THE PRESENTATION AND TO CONFIRM ANY FUNDING REQUESTS FOR 2014 – 2015 BUDGET IN RESPECT OF THE INFORMATION RECEIVED FROM THE BARN MANAGEMENT COMMITTEE

Members discussed the presentation made earlier. The Council had already agreed a 3 year funding plan for the Barn in January 2013 subject to the Children Services being maintained. Members noted that the funding as requested was needed to continue provision of the services and that any reduction would have a major impact on the service they provide.

Proposed seconded and **AGREED** by 9 votes to 0, to reconfirm the 3 year funding plan at a cost of £23100 for 2014/15 & 2015/16 and £18439 for 2013/14 already paid; the further 2 years being in draft as per the 5 year plans submitted.

FGP13/372 RECEIVE UPDATE FROM WORKING GROUP ON THE TOWN WIFI PROJECT AND FUNDING REQUEST.

It was reported that the group would be meeting in October and would report to the next Committee meeting.

FGP13/373 RECEIVE UPDATE ON THE CLEVEDON TOWN COUNCIL WEB SITE

The Members received an update on the web site and that it was expected to go live at the beginning of October.

FGP13/374 TO RECEIVE, DISCUSS AND MAKE RECOMMENDATION ON THE REPORT FROM CLLR SHOPLAND ON SIXWAYS SITE; TO RECEIVE THE RESPONSES FROM WESSEX RESERVE FORCES & CADETS ASSOCIATION AND NORTH SOMERSET COUNCIL.

In his absence the Chairman informed the Members that there was no report and no further investigations on the current site and buildings. A copy of the landowners and NSC letters concerning the site had been circulated and their contents noted. Member state that the installation of a new bus shelter funded by NSC was paramount upon the demolition of the building.

Proposed, seconded and **AGREED** that a letter would be sent to NSC to state that requirement of the Council for a new bus shelter, at the point of demolition.

(Cllr McNeill left at 8.10pm)

FGP13/375 RECEIVE AND AGREE SMALL GRANTS

Members discussed and agreed the following grant amounts.

Clevedon ATC1446 £578.00

Clevedon Community Book Shop £0 – at request of the Treasurer
Cllrs G Hill, Cllr G Watkins, Cllr B Garner, Cllr Hall declared a prejudicial interest as shareholders and took no part in the discussion or decision.

Clevedon Flower show £0 at the request of the Flower Show

Clevedon Sailing Club £1000

Cllr Watkins declared a personal interest as a member

Clevedon Twinning Club - £0 as a standing grant is considered by the Council within its normal budget procedures

Cruse - £0 this is a national organisation with large reserves

Daylight Plus Club £200

Golden Oldies £0 after a vote of 4 for 5 against

Marlens £500

NS Mencap Cool Summer Club £250

Cllr Blades declared a personal interest in respect of a family member

WC&P Railway Group £250 after a vote 5 for 4 against

Wickham Court Day Centre £500

Clevedon Lions Club and Rotary Club applications only have been deferred to the next meeting pending clarification as to the project and costs; Members are minded to give a grant.

FGP13/376 RECEIVE THE EXTERNAL AUDITORS REPORT FOR 2012/2013 ACCOUNTS

Members received and noted the 2013/2014 external Auditors report.

FGP13/377 TO DISCUSS A 5 YEAR FINANCIAL PLAN FOR CLEVEDON TOWN COUNCIL AND PROVIDE GROUND WORK FOR 2014/2015 BUDGET.

Members confirmed that a 5 year financial plan should be compiled by the RFO for consideration at the next Committee Meeting to enable transparency of future financial plans

The following item was discussed under section 1(2) Public Bodies (admission to meetings) act 1960 due to financial and contractual information to be discussed.

FGP13/378 RECEIVE CONFIRMATION OF HEALTHMATIC WORK PROGRAMME, TO CONFIRM ALTERATIONS TO BUILDINGS AND TO DISCUSS THE FUNDING OF CAPITAL WORKS.

After detailed discussion the following decisions were made

Proposed, seconded and **AGREED** that the Town Clerk be given designated authority to investigate and let the storage space after the remodelling of the Queens Square Toilets; Ensuring a clarification of all legal and financial agreements concerning the letting for the advantage of the Council.

Proposed, seconded and **AGREED** that the Town Clerk, Chairman of the Committee, and the Vice Chairman of the Committee are given designated authority to work with the Contractor for the publicising of the work to be done and the arrangements being put in place.

Proposed seconded and **AGREED** that the Town Clerk, Chairman of the Committee, and the Vice Chairman of the Committee are to work with the Contractor in respect of any questions arising on the fixtures and fittings over and above those already specified in the contract documents. And that any such decisions are communicated to the members.

Proposed, seconded and **AGREED** by 7 votes to 1 that the Town Clerk investigates the cost of a Public Works Loan Board loan to compare to the funding currently being offered, and agreed, by Healthmatic for the capital works, and to confirm if approval would be obtained from ALCA. This is to enable the Committee to agree at the next meeting the best cost effective capital funding source and if it wished to change to authorise application to PWLB and Secretary of State.

FGP 13/379 CHAIRMAN ITEMS FOR INFORMATION ONLY

The Town Clerk informed members of a response from NSC concerning the Walton Election Invoice which had been discussed and an agreement to withhold payment made at the Council meeting on 4th September; and asked for Members guidance. It was agreed to revert this back to the Council for decision.

FGP 13/380 TO DETERMINE PART I AND PART II ITEMS.

There were no part 1 items as all decisions within the Committees terms of reference to agree

The meeting finished at 9.00 pm

APPROVED AS A TRUE RECORD

CHAIRMAN Date

FGP 25th September 2013

23/10/2013

Subject to ratification by Council and Committee