

CLEVEDON TOWN COUNCIL**Minutes of the 440th meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 2nd July 2014**

PRESENT: Chairman – Cllr N Pennycott
 Councillors C. Blades, C Bussey, C. Francis-Pester, B. Garner, J Geldart, A. Giles-Townsend , C. Hall, B. Hatch, G Hill, L Knott, L. Little, P McNeill, J Middleton, T Morgan, A. Shopland, D. Shopland , G. Watkins,
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs I Johnson
 Members of the Public 1; NSC Officer 1, Press 1

7.30pm INFORMAL BUSINESS**Prayers**

Voluntary Prayers were said by. Captain Michael Eden of the Salvation Army

Public Session

A resident of Yeo way requested the Council to look at and work to resolve the parking issues in Clevedon, in particular the parking on double yellow lines in the town centre and Hill Road. The resident also highlighted the problem with people using the disabled parking bay without a disabled badge, often stating that with no yellow lines anyone could park there. He expressed concern at the lack of police enforcement even when a visual contravention on the law was taking place. The resident brought Members attention to Avon & Somerset's police own advice as per its web site on parking infringements
<https://www.avonandsomerset.police.uk/advice/vehicles-roads/parking/>

Cllr A & D Shopland arrived

Presentation by Community Resilience

Mr I Wilson of North Somerset Community Resilience had been invited to address the members on Community Resilience its background and the current work being done in each community. A leaflet and information had been circulated to all members. This followed on from presentations and previous information circulated to Councillors and discussed [last recorded Planning 14/733 and Transport & Highways 14/406]. It was explained that this was not a quick fix and that with budget cuts each community needed to look at its own needs and abilities to be able to target any available funding. The Community Resilience Forum, which leads the process, incorporates all emergency services, as well as community groups and North Somerset Council to provide a joined up approach to Community action. It was explained that the volunteers do not undertake the work of the emergency services nor the professional bodies; they are there to assist at a community level with local knowledge and support. The volunteers work within a defined structure with training that compliments the professional services not replace them. Mr Wilson answered Members questions.

7.55 FORMAL BUSINESS**14/447 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors J Norton-Sealey & C Wring (family commitments)

RESOLVED: That Council **ACCEPTS** the apologies and reasons given for absence.

14/448 DECLARATIONS OF INTEREST

There were declarations of interests from
 Cllr Morgan declared a personal interest ref planning minute 14/741 in respect of planning application no 14/P/0706/F.
 Cllr Geldart declared a personal interest for all items in respect of St Nicholas Chantry School as a School Governor

14/449 THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 7th May 2014 were approved as a correct record and signed by the Chairman.

14/450 THE MINUTES OF THE ANNUAL STATUTORY MEETING ON 12TH MAY 2014

RESOLVED: That the Minutes of the Annual Statutory meeting held on 12th May 2014 were approved as a correct record and signed by the Chairman.

14/451 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY**14/451.1 Cllr A Cotton**

Members were notified that the Chairman had received a letter of resignation from Mr Cotton due to family commitments; members asked that a letter of thanks be sent to Mr Cotton

14/451.2 Social Evening 18th July

The Chairman reminded members of his social evening on the 18th July for all Councillors, and staff. Members were asked to ensure that they responded to the invitation by the 11th for catering purposes.

14/451.3 Armed Forces Drum Head Parade

The Chairman thanked the Councillors who had attended. Members discussed the parade and the role of the Councillors attending.

14/452 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST**Newsletter and reports –**

The following newsletters and reports have been received and are available from the office.
 Nalc – LCR Summer 2014

Copy of articles of interest Social Media, Training & Development

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, 834, 835 , 836, funding bulletin

DIARY DATES

RBL – 29th June 2014 Armed Forces Day

The Town Clerk reminded members that the draft minutes are placed on the Members only area of the web site once they have been agreed by the Chairman of the Council or relevant Committee. Comments were made on the use of technology available and the amount of paper copies sent to councillors.

14/453 MINUTES OF THE COMMITTEE MEETINGS**14/453.1 PLANNING 30TH APRIL 2014**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items; there were none

14/453.2 PLANNING 14TH MAY 2014

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items;

14/453.3 TRANSPORT & HIGHWAYS 21ST MAY 2014

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**.

The Committee Chairman invited questions or comments on Part 2 items

TH14/419 Members expressed concern at the parking problems in Clevedon and the apparent lack of enforcement; Members noted this would be discussed again at the next Transport & Highways Committee Meeting following a meeting held with Hill Road Traders.

Zebra Crossings a request was made for the Committee to investigate getting these repainted as well as areas of white lines that had faded.

14/453.4 ENVIRONMENT & PROPERTY 28TH MAY 2014

Minutes of the Planning Committee meeting were presented by the Chairman and **AGREED**.

Part 1

EP14/350 SKATE PARK LEASE. *Proposed, Seconded and RECOMMENDED to COUNCIL by 7 votes to 0 that the lease for the Skate and Wheel Park is extended to Oct 2032 in line with the other leases held by Clevedon Town Council in Salthouse Fields.*

AGREED

EP14/351 HONOURS BOARD, *Proposed, seconded and RECOMMENDED to COUNCIL by 7 votes to 0 that a new honours board be purchased from contingencies; size 1510 x 700mm at a cost £305; Proposed, seconded and AGREED that the board should be located immediately below the current boards.*

AGREED

EP14/352 INSPECTION OF HERBERT GARDENS *Proposed, seconded and RECOMMENDED to COUNCIL by 7 votes to 0 that the time limit on the evaluation is extended a further 3 months to give a more balance monitoring timescale, covering not only the summer but autumn/early winter months as well.*

AGREED

The Committee Chairman invited questions or comments on Part 2 items there were none.

14/453.5 PLANNING 4TH JUNE 2014

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items; there were none

14/453.6 TOWN EVENTS & AMENITIES 11TH JUNE 2014

Minutes of the Town Events & Amenities Committee meeting were presented to the meeting, and **AGREED** subject to the inclusion of Cllr Morgan in the attendees. There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items.

TEA14/353 Salthouse Field Tennis Courts – in response to a question it was explained that currently the courts were free to use to encourage people to use them. The sub Committee were investigating how the courts could be fee paying in the future.

TEA 14/354 Bunting – in response to a question it was confirmed that the Council would remove it's bunting after the Tides Festival or sooner if required. The contractor for LeSalle would remove their bunting at a similar time. The members of the Bunting sub group were thanked for their hard work.

14/453.7 FINANCE & GENERAL POLICY 18TH JUNE 2014

Minutes of the Environment & Property Committee meeting were presented and **AGREED**.

PART 1

FGP 14/431 THE ANNUAL ACCOUNTS Proposed by Cllr Hill seconded by Cllr Middleton and **RECOMMENDED to COUNCIL** that the annual accounts for Clevedon Town Council to 31st March 2014, as circulated with the agenda are approved and signed as a correct record subject to external audit.

AGREED

FGP 14/ 432 THE ANNUAL RETURN; Proposed by Cllr Hill seconded by Cllr Middleton and **RECOMMENDED to COUNCIL** that the annual return for Clevedon Town Council to 31st March 2014 as circulated with the agenda are approved and signed.

AGREED

Proposed by Cllr Hill, seconded by Cllr Garner and **RESOLVED** that the Chairman of the Council can sign section 2 of the Annual Return as circulated with the agenda, as a correct record.

AGREED

FGP 14/433 MEETING DATES FOR 2015 Proposed, seconded and **RECOMMENDED to COUNCIL** the diary dates of meetings for 2015 as circulated with the agenda, noting the amendment to meetings due to election on 7th May 2015

AGREED

The Committee Chairman invited questions or comments on Part 2 items; FGP14/445 Marine Lake in response to a question it was explained that Cllr Francis-Pester was the Council's representative on the Marine Lake Board, Cllr Knott attended as Marlens President and had substitute for Cllr Francis-Pester when he was unable to attend. The Town Clerk was also a member of the Board; all three having been involved with all the pre bid work and the 2 HLF bids work. Proposed seconded and **AGREED** that Cllr Watkins act as the substitute Town Council's representative on the board when Cllr Francis-Pester was unable to attend.

14/453.8 ALLOTMENTS 19TH MAY 2014

Minutes of the Allotments Committee meeting were presented to the meeting by the Committee Vice Chairman, and **AGREED**.

There being no part 1 item the Committee Vice-Chairman invited questions or comments on Part 2 items

In response to a question raised by Cllr Garner it was explained that the Allotment representatives listed the gardens on the allotments that were untidy or needing work to enable the correct procedure for warning letters and terminations to begin; this is part of the legal requirement.

14/453.9 ALLOTMENTS 4TH JUNE 2014

Minutes of the Allotments Committee meeting were presented to the meeting, and **AGREED**.

There being no part 1 item the Committee Chairman invited questions or comments on Part 2 items there were none.

14/454 MINUTES OF THE PUBLIC TOILET WORKING GROUP 2ND JUNE 2014

Minutes of the Public Toilet Working Group were presented to the meeting, and **AGREED**. There being no part 1 item the working group Chairman invited questions or comments on Part 2 items there were none.

14/455 MINUTES OF THE PUBLIC TOILET WORKING GROUP 17TH JUNE 2014

Minutes of the Public Toilet Working Group were presented to the meeting, and **AGREED**. There being no part 1 item the working group Chairman invited questions or comments on Part 2 items there were none.

14/456 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per the attached lists except

14/457 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per the attached list

14/459 DISCUSS THE PRESENTATION BY THE COMMUNITY RESILIENCE OFFICERS;

Members discussed at length the presentation in the public session. Members on a whole were supportive of the idea but expressed concern over the funding and practical application of the project.

Proposed, seconded and **AGREED** by 16 votes to 0 with 1 abstention that the Council would have a special council meeting to discuss Clevedon community resilience inviting NSC Community Resilience Team, a representative from Congresbury, who have run a pilot scheme and representative from the Avon Community Resilience forum. A sub-committee could be formed at that meeting of interested Councillors.

[Clerks note meeting set for 11th August 2014]

14/460 RECEIVE THE PRESENTATION AND REPORT FROM CLLRS A & D SHOPLAND ON SECTION 106 FOLLOWING THE NSC WORKSHOP ON 14TH MAY 2014

Cllrs A & D Shopland did not make a presentation in respect of the workshop they attended on behalf of the Council suggesting the Council should ask an officer from NSC to attend and explain.

14/461 RECEIVE AND AGREE A TOWN COUNCIL NOMINATION FOR THE MARLENS CHARITY TRUST BOARD.

Following a discussion it was proposed, seconded and **RESOLVED** that Cllr Knott who was already a member of the Marlen's Charity Trust Board would act as the Town Council's representative as an observer.

14/462 CONFIRM TOWN COUNCILS SUPPORT FOR MARINE LAKE HLF BID

Members were informed of the successful second round bid for the renovation and restoration of Marine Lake of £800,000. The Council has agreed an 'in principal' grant allocation of £50,000 over 3 years. Following a detailed discussion it was proposed, seconded and **RESOLVED** by 17 votes to 0 with 1 abstention to confirm the grant of £50,000 for the restoration and renovation of the Marine Lake, subject to the receipt of the HLF funds by NSC, over 3 years £10,000 2014/2015; £20,000 in 2015/2016 & £20,000 in 2016/2017.

14/458 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 8

No questions had been received by the Town Clerk

Meeting closed at 9.35pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....