

CLEVEDON TOWN COUNCIL

MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 1ST OCTOBER 2014

PRESENT: Cllr C Francis-Pester – Committee Chairman in the Chair
Cllrs C Blades, B Hatch, L Knott, L Little, T Morgan, N Pennycott, A Shopland, G Watkins.

Mrs P Heath – Town Clerk, Mrs I Johnson – Deputy Town Clerk

IN ATTENDANCE: Cllr McNeill
Mr G Withers, NSC Senior Green Spaces Officer informal business

7.30 pm INFORMAL BUSINESS – NSC STREETS & OPEN SPACES UPDATE

Mr Withers reported the following;

MARINE LAKE The pre-qualification questionnaire has been released and publicised to contractors. The timescale for the project is; tenders prepared for 19th December 2014; start on site 13 April 2015 (after school Easter holidays); completion in time for Tides Festival in September 2015.

BANDSTAND All work should be completed by the end of this week. Replacement bollards are on order.

SEAFRONT RAILINGS Re-painting of the railings from Clevedon Sailing Club to the Little Harp Pub is to be undertaken by Community Payback Teams.

WOODEN FENCE OVERLOOKING MARINE LAKE Damage reported. To be investigated.

7.44 pm FORMAL BUSINESS

TEA/14/377 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr J Geldart.

TEA/14/378 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest made at the meeting.

TEA/14/379 MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE HELD ON 6th AUGUST 2014

The minutes of the above meeting were approved and signed.

TEA/14/380 TO RECEIVE UPDATE ON THE COMMITTEE BUDGET FOR 2014/15

The information was noted.

TEA/14/381 ITEMS ARISING FROM INFORMAL BUSINESS ABOVE

NSC STREET AND OPEN SPACES UPDATE The information provided by Mr Withers was noted.

TEA/14/382 PROPOSED BROADCHURCH WALKING TOUR TEA/14/368.1

Cllr Geldart had contacted Clevedon School however it may not be possible for the students to assist with an app this year. Members commented that the timescale for launching this walking tour is short as the new series is scheduled for early next year. Cllr Blades reported discussion with Joel Holmes Filming Location Manager who is willing to promote the series and Clevedon after filming.

RESOLVED: 1. Cllr Geldart to continue to meet with Clevedon School and also approach local businesses and colleges about the possibility of a walking tour app.
2. To contact the NSC Officer suggested by Lou Eddins .
3. Following the outcome of 1 and 2 to bring a proposal to the next meeting of the TEA Committee.

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

TEA/14/382 PROPOSED BROADCHURCH WALKING TOUR continued...

4. To write to NSC Tourism Development Officer suggesting that NSC contact Kudos concerning publicity and promotion for Clevedon and North Somerset arising from this filming.

Action: Deputy Town Clerk

TEA/14/383 SALTHOUSE FIELDS TENNIS COURTS TEA/14/371

The Sub-Committee Chairman reported that the courts had been well used with no vandalism and little rubbish. Items of work outstanding were;

- Concreting in the faulty posts – NSC had confirmed they will carry out this work and are seeking a suitable Contractor.
- Installation of the litter bin on a plinth – The quote has been accepted and the Contractor will be asked again for a date for this work to be carried out.

RESOLVED: The Sub-Committee to prepare a budget and proposal for 2015/16 for consideration at the next TEA Committee.

Action: Sub-Committee

TEA/14/384 BUNTING & MURALS SUB-COMMITTEE TEA/14/374

The Sub-Committee Chairman had provided a written report. The bunting is scheduled to be removed after the Tides Festival and despite the shop owners best efforts is now in a poor state. Lasalle has been asked to confirm when their contractors will remove the bunting.

Cllr Knott has obtained images of Clevedon from Jane Lilly and the Committee hopes to meet soon and look at them and work with local businesses/organisations to progress permission to display these images in empty shops. It was suggested that the Sub-Committee contact the new Chairman of the Clevedon Chamber of Trade.

RESOLVED: The Sub-Committee would prepare a proposal for consideration at the next TEA Committee.

Action: Sub-Committee

TEA/14/385 REVISED TERMS OF REFERENCE OF THE TOWN EVENTS & AMENITIES COMMITTEE TEA/14/373

RESOLVED: Proposed, seconded and **RECOMMENDED to FGP** that the Town Events & Amenities Committee terms of reference be amended to include items 11, 12 and 13 which are environment items referred from the Property Committee. The Committee to continue to be named Town Events & Amenities Committee.

Action: FGP Agenda

TOWN COUNCIL NEWSLETTER

The Town Clerk had written a report outlining the current and past arrangements for the newsletter. Cllr Geldart had suggested an Editorial Committee to include Councillors to plan future issues with Councillors being encouraged to write articles. Cllr Geldart is willing to serve on an Editorial Committee. The Town Clerk emphasised that the Editorial Team would need to meet each month as it was not always possible to plan issues far in advance. She also had concerns from previous experience that Councillors would be able to meet copy deadlines. Also articles submitted would need to be checked for length, accuracy and any legal aspects or any breach of Council policies. It was noted that the Town Council has no input into the layout of the newsletter as this is done by the North Somerset Times.

RESOLVED: That Cllr Geldart work with the Town Clerk on editing the newsletter and investigate ways in which all Councillors can be involved in writing articles if they so wish. This could be done by emailing Councillors with deadline dates and possible topics each month.

Action: Cllr J Geldart and Town Clerk

TEA/14/386 CHRISTMAS LIGHTS 2014/15**ELECTRICITY & METER USAGE**

The notes of the meeting held with representatives of Clevedon Pride to discuss previous years' electricity and use of the Town Council meter for their Christmas lights had been circulated with the agenda. This matter had been previously reported to the Committee. The Town Clerk gave a comprehensive breakdown of the history behind the issue. The motion from this meeting for discussion by the TEA Committee had been for Clevedon Pride to contribute £100 towards past electricity and the Town Council to write off any amount due for previous years. Members asked for full information on the sum involved. The Town Clerk reported that following investigation it was difficult to agree a percentage split for the 2013/2014 and future years, but would provide the details for the next meeting.

There were some concerns expressed about the Contractor who carried out the work on behalf of Clevedon Pride. Members felt that there were matters of principle that needed more detailed discussion.

RESOLVED: PROPOSED by Cllr Blades and SECONDED by Cllr Watkins Vote 4 FOR 1 AGAINST To re-visit the writing off of amounts due for previous years at the next meeting of the TEA Committee when full details of electricity readings and invoices could be made available.

FUTURE OF CLEVEDON PRIDE LIGHTS FROM 2014

At the meeting the representatives of Clevedon Pride requested that the Town Council take over all the lights in the town from this year, as they no longer wished to continue. Their lighting features would be transferred to the Town Council. Upon investigation it was found that only the blue icicle lights were the property of Clevedon Pride. The remaining lights had been rented each year. The Town Council Contractor had collected the icicle lights which were not over 600 metres as stated by Clevedon Pride but 450 metres there were no power cables included. A proportion of these lights failed when tested and the lights were not in good condition. Due to the lack of time and budget to organise new lighting in time for the switch on on 29th November 2014, the following proposals are based on figures from the Town Council Contractor and the Christmas lights company used to purchase the new lights last year, to match into current displays;

Proposal 1 – that the icicle lights are installed and checked on site within the next two weeks. This will enable knowledge of how far the lights will go around Queen Square to be established and any additional requirements purchased. To Install/Maintain/Remove 450 meters of icicle lights around Queen Square only **£4360 +vat**

Proposal 2 – to install festoon lighting down Old Church Road between Triangle and Great Western Street junction to match the existing red white and green festoon lighting
Estimate 400 meters required. (Delivery 4 to 6 weeks) Bulbs at 1 meter width £265. Per 100 meters

= 1060.00; Bulbs 100 at 1 meter width £2 per bulb = 800.00

Total 1 meter width £1860.00 I.M.R £1890

Proposal 3 to purchase and install wall mounted logos to match those in Triangle area 1 – white 1 – red 1- green (in stock) £330.00; Brackets for fittings £20 per logo = £60.00

Total £390.00 I.M.R £330.00

Proposal 4 to purchase icicle lights in ice white 5 meter drums £39.50 (currently in stock but selling fast, limited stock from other suppliers) Old Church Road as detailed above approx. 200 meters so estimate 400 meters required to fit each side.

Total £3160 I.M.R £2035

FUTURE OF CLEVEDON PRIDE LIGHTS FROM 2014 continued...

A lengthy debate followed during which Members discussed each proposal in detail with regard to;

- sustainability of the display
- co-ordination with current lights
- availability of budget in current year and future years
- best value for funds used

With reference to Proposal 1 Members decided that the cost to install the icicle lights which are 6-7 years old was disproportionate to the budget for Christmas lights. It was therefore decided not to install the Clevedon Pride lights in Queens Square and Station Road.

RESOLVED: PROPOSED by Cllr Morgan and SECONDED by Cllr A Shopland
Vote: 5 FOR 0 AGAINST 1 ABS To accept proposal 2 and 3 above and purchase new festoon lighting and 3 new wall mounted logos to match the Christmas lights provided in the Triangle, Old Street and Kenn Road. Total cost £4,690 to include £220 to carry out anchor checking prior to installation. The new lights to be ordered the following day to enable the lights to be in place for the 29th November. The lights to be stored by the Town Council Contractor

RESOLVED: PROPOSED by Cllr Francis-Pester and SECONDED by Cllr Morgan
Vote 7 FOR 0 AGAINST To vire £4,200 from the sum allocated for dog and litter bins in the 2014/15 TEA Committee budget to Christmas lights to pay for the new lights.

RESOLVED: 1. To inform Clevedon Pride of all of the above resolutions. 2. To write a press release informing the public of these changes to the Christmas lights provision.
Action: Town Clerk

TEA/14/387 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES;

Community Association Cllrs C Francis-Pester and L Knott reported that the boiler had broken down but this is being resolved. Work is continuing on the toilets. Booking for the Community Centre had increased.

N Somerset Safety & Coastal Advisory Group Cllr R Garner – Next meeting on 15th October 2014.

Clevedon Civic Society Cllr C Wring – Minutes of the Executive Meeting held on 16th September 2014 were available.

RESOLVED: To thank the Civic Society for the work their Environment Group had carried out in West Ward.
Action: Deputy Town Clerk

Clevedon Pier Trust Cllr L Knott reported that the Pier would remain open when work starts.

Clevedon Sailing Club Ctte Cllr L Knott reported that the Sailing Club had worked hard at the Tides Festival promoting sailing in Marine Lake. A letter of thanks had been sent from the Town Council for the reception at the Town Plate Race.

Strode Leisure Centre User Group Cllrs C Blades, J Norton-Sealey, J Geldart. The minutes of the meeting held on 9 September 2014 were available. It had been agreed at that meeting that the Town Council will look to meet with user groups, with no involvement with NSC, to provide feedback on the service.

Clevedon Twinning Association Cllr G Watkins – No meeting.

N Som CAB Cllr B Hatch - No concerns received from Clevedon CAB.

Police & Communities Together Cllr P McNeill, J Geldart Minutes of the meeting held on 3rd September 2014 available.

Gwilliam & Woodward Trust Cllr A Shopland – No meeting.

TEA/14/387 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES continued...

Clevedon Pride Cllr N Pennycott reported that the Group was embarrassed about the situation regarding the electricity for the Christmas Lights, however the Group is and always has been hard working in keeping Queens Square and the garden in the Square maintained and continues to work positively for the town.

Clevedon Tides Festival Cllrs C Francis-Pester, J Geldart, G Watkins. It was reported that the numbers attending had increased this year. Over 300 children had taken part in the Schools Day on the Friday.

Clevedon Commissioning Network Cllr J Geldart had attended the AGM which was very positive. This proactive group had raised over £30K for the children in Clevedon and the Clevedon Group seemed to be one of the best of the 11 Local Commissioning Networks in North Somerset.

MARLENS Charity Board of Trustees Cllr L Knott reported that a meeting is scheduled for two weeks time.

TEA/14/388 FOR INFORMATION – Available at the meeting;

388.1 Town and Parish Council Dog Bin Emptying TEA/14/370 – Reply from NSC.

388.2 Clevedon CCTV/Radiolink – Reply from Police.

388.3 CCTV Clevedon Log Book June and July 2014.

388.4 Curzon Cinema TEA/14/374– Representatives to be invited in the new year.

388.5 All Committee Members to note the Town Events & Amenities Committee Budget for the next financial year will be considered at the meeting on 26th November 2014. Any items that require costings to be submitted to the Deputy Town Clerk by 5th November 2014.

TEA/14/389 CHAIRMAN ITEMS FOR INFORMATION ONLY

There were none.

TEA/14/390 TO DETERMINE PART I AND PART II ITEMS

There were none.

The meeting finished at 9.40 pm

APPROVED AS A TRUE RECORD

CHAIRMAN:.....

DATE:.....