

CLEVEDON TOWN COUNCIL
SUB- COMMITTEE SALTHOUSE FIELDS TENNIS COURTS

REPORT TO THE TOWN EVENTS & AMENITIES COMMITTEE OF THE MEETING HELD ON WEDNESDAY 13th DECEMBER 2017 AT 7.00 PM IN THE COUNCIL HOUSE, 44 OLD STREET.

PRESENT: Cllr G Watkins, Cllrs J Geldart, C Starr
 Mrs I Johnson – Deputy Town Clerk
 IN ATTENDANCE: Cllr A Giles-Townsend

STC/17/184 APOLOGIES FOR ABSENCE

Apologies were received from Cllr A Shopland – another commitment.

STC/17/185 DECLARATIONS OF INTEREST

Cllr J Geldart declared a personal interest in agenda item 6 as Mr Bannerman is her son's tennis coach.

STC/17/186 MINUTES

The minutes of the Sub-Committee meeting held on 8th December 2017 were approved and signed.

STC/17/187 TO CONSIDER THE TENDER DOCUMENTS FOR THE RE-SURFACING OF THE THREE TENNIS COURTS AND A VERBAL REPORT ON THE TENDERS RECEIVED

Cllr A Giles-Townsend produces tender documents professionally and had previously worked for a Tennis Court Contractor laying asphalt.

He advised and the Sub-Committee agreed that the two highest tenders which were double the price of the three lower tenders should be disregarded. Members agreed that the preferred tender is the lowest tender in the sum of £28,250.00 dependent on answers to the questions listed below as there were some anomalies when comparing this tender with the two other lower tenders;

- 1) The cost to chase out/feather down the new asphalt to edgings where they exist;
- 2) Information about the better quality asphalt at an additional cost of £1,850;
- 3) Access arrangement and welfare compound costs as these had not been included ;
- 4) The inclusion of new nets and posts if at all possible.

In view of the short timescale – the TEA Committee is on 3rd January 2018 – it was agreed to email the revised figures to Sub-Committee members.

It was felt that the most suitable access for the Contractor would be from Elton Road rather than Old Church Road as the paths leading from the car park area are in a very poor condition at present and this would be a much longer route to the site on ground that is often saturated. AGREED to ask NSC to waive any charges relating to the access for these works from Elton Road.

The meeting finished at 7.25 pm

APPROVED AS A TRUE RECORD

CHAIRMAN:

DATE:

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL