

**CLEVEDON TOWN COUNCIL**

44 Old Street, Clevedon, BS21 6BU

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Dear Member,

21<sup>st</sup> February 2024

You are hereby summoned to attend the Council meeting of Clevedon Town Council to be held in the Council Chamber, Council Offices on **Wednesday 28<sup>th</sup> February 2024** at 7.30pm

Mrs S Howard Cert.HE, CILCA, MSLCC

Acting Proper Officer

**AMENDED AGENDA**

**PUBLIC PARTICIPATION**

To enable members of the public to make comment or ask questions for a period not exceeding 20 minutes with no more than 5 minutes per individual, dependent on the number wishing to speak. Also, to enable any Councillor declaring a prejudicial interest on items on the agenda to comment or provide information under the Code of Conduct section 12 (2)

**To receive a presentation in Room 2 from the Clevedon Skatepark Project**

**FORMAL BUSINESS**

**1687** To receive and approve apologies for absence

**1688** To receive Declarations of Interest for items on the agenda

**1689** To receive and ratify the minutes of the Council meeting dated 7<sup>th</sup> February 2024 – attached

**1690** To receive any questions from members following the Clevedon Skatepark Project presentation and to decide whether to support the project

**1691** To receive an update from Cllr Westwood, Yeo Ward, regarding the Millcross/Alliance Homes development

**1692 Allotments**

(1) To receive any Part I items from the Allotment Committee meeting held on 28<sup>th</sup> February 2024

**1693 Planning**

(1) To discuss and agree recommendations for the Planning applications received from NSC for each Ward – attached

**1694 Town Events & Amenities**

(1) To receive and decide a response concerning a letter received from Sir L Fox to a request from NSTA to install locks on the Salthouse Fields Tennis Courts – email attached

**1695 Finance & General Policy**

(1) To receive an update on the Council accounts from the Locum RFO

(2) To agree to Bridget Bowen being the Internal Auditor for the Council for 2023/24

(3) To receive and note the Internal Auditor draft report concerning the Council accounts, year ending 31 March 2024 – attached

*Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.*

**The Council must adhere to Insurance policy endorsement regulation number - FG02 - Specific Person Exception, policy wide, Section 5, Fidelity Guarantee, Exclusions & Section 8, Officials Indemnity, Exclusions: A & B**

**1695 cont'd..**

- (4) To discuss and agree to continue to support the Youth Worker at The Barn for 2024/25 – email attached
- (5) To agree payment of the grant for the Youth Worker at The Barn for 2023/24
- (6) To receive and agree whether to support the LitFest large grant request for £8,000.00 for 2024/25 (7<sup>th</sup> February 2024 – min. no. 1678 (3))

**1696 Property**

- (1) To receive and note the minutes from no. 42 Old Street Working Group meeting held on 14<sup>th</sup> February 2024. To discuss and agree recommendations arising from this meeting.

**1697 Transport & Highways**

- (1) To discuss and agree a response to NSC concerning the Bus Service Improvement Plan (BSIP) consultation
- (2) To discuss and agree a response to NSC concerning the Parking Restrictions on Notice of Intent for Clevedon roads – emailed to members on 12<sup>th</sup> February 2024

**1698** To receive the motion from Cllrs D Shopland, C Blades, C Lord, B Culblaithe and C Francis-Pester that this Council resolves to reinstate the Council's original committee structure, that it elects and appoints sitting Councillors to serve on the Council's former standing committees and sub-committees, Namely Standing Committees – Allotments; Planning; Transport & Highways; Town Events & Amenities (incorporating Climate Change); Property, Staffing; Finance & General Policy (F&GP). Sub-Committees – Christmas Lights & Tennis Courts (Town, Events & Amenities). Maximum of 7 members to each Committee. Subject to Councillors preferences expressed at the meeting.

**1699 Clerks Reports**

**1700** To receive information from Clevedon North Somerset Councillors relating directly to Clevedon

**1701** To receive the Chairmans Report

*To resolve to exclude members of the public and the press for agenda item 1702, 1703 & 1704 as it is likely that there would be disclosure to them of exempt information as specified in Schedule 12A (as amended) of the Local Government Act 1972.*

*The following item will be discussed under s.1(2) Public Bodies (Access to Meetings) Act 1960 due to the confidential staffing issues discussed*

**1702** To receive and note the minutes of the Staffing Committee held on 19<sup>th</sup> January 2024 and 9<sup>th</sup> February 2024 – attached. To discuss and agree recommendations arising from these meetings

**1703** To receive an update on the Town Clerk recruitment

**1704** To receive and agree to the application pack for the Town Clerk vacancy - attached

**Date of next meeting – To be confirmed**

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