

CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

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Dear Member,

13th March 2024

You are hereby summoned to attend the Council meeting of Clevedon Town Council to be held in the Council Chamber, Council Offices on **Wednesday 20th March 2024** at 7.30pm

Mrs S Howard Cert.HE, CILCA, MSLCC
Acting Proper Officer

AGENDA

PUBLIC PARTICIPATION

To enable members of the public to make comment or ask questions for a period not exceeding 20 minutes with no more than 5 minutes per individual, dependent on the number wishing to speak. Also, to enable any Councillor declaring a prejudicial interest on items on the agenda to comment or provide information under the Code of Conduct section 12 (2)

FORMAL BUSINESS

1705 To receive and approve apologies for absence

1706 To receive Declarations of Interest for items on the agenda

1707 To receive and ratify the minutes of the Council meeting dated 28th February 2024 – attached. Confidential minutes to follow.

1708 To receive and sign the restated 2022/23 Town Council accounts – to follow

1709 To agree to extend the Locum RFO's contract until the 30th June 2024

1710 To receive requests from Councillors not present at the Council meeting held on the 28th February 2024 concerning Committee membership

1711 Allotments

(1) To discuss and decide on the Allotment Committee membership

1712 Planning

(1) To discuss and agree recommendations for the Planning applications received from NSC for each Ward – attached

(2) To note the Committee meeting dates for the Planning Committee for 2024 – attached

1713 Town Events & Amenities

(1) To discuss and agree the frequency and dates of the Town, Events and Amenities Committee meetings for 2024, how they will be clerked and any outstanding items for consideration on the next Committee agenda

(2) To receive and agree to a quote for tree works to remove overhanging branches and associated vegetation around the boundary walls of Herbert Gardens onto Herbert Road – emailed to members 14th March 2024

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

The Council must adhere to Insurance policy endorsement regulation number - FG02 - Specific Person Exception, policy wide, Section 5, Fidelity Guarantee, Exclusions & Section 8, Officials Indemnity, Exclusions: A & B

1714 Finance & General Policy

- (1) To discuss and agree the frequency and dates of the Finance & General Policy Committee meetings for 2024, how they will be clerked and any outstanding items for consideration on the next Committee agenda
- (2) To discuss and agree the quote concerning the renewal of the Aruba licences to support the cloud controller in connection with the office internet - attached

1715 Property

- (1) To discuss and agree the frequency and dates of the Property Committee meetings for 2024, how they will be clerked and any outstanding items for consideration on the next Committee agenda

1716 Transport & Highways

- (1) To discuss and agree the frequency and dates of the Transport & Highways Committee meetings for 2024, how they will be clerked and any outstanding items for consideration on the next Committee agenda

1717 Council

- (1) To discuss and agree the frequency and dates of the Full Council meetings and how they will be clerked

1718 Clerks Reports

1719 To receive information from Clevedon North Somerset Councillors relating directly to Clevedon

1720 To receive the Chairman's Report

To resolve to exclude members of the public and the press for agenda item 1721 & 1722 as it is likely that there would be disclosure to them of exempt information as specified in Schedule 12A (as amended) of the Local Government Act 1972.

The following item will be discussed under s.1(2) Public Bodies (Access to Meetings) Act 1960 due to the confidential staffing issues discussed

1721 To receive an update on the Town Clerk recruitment

1722 To discuss staffing matters from the Acting Proper Officer

Date of next meeting – To be confirmed

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