

**CLEVEDON TOWN COUNCIL**

44 Old Street, Clevedon, BS21 6BU

Telephone. 01275 877815

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Dear Member,

17<sup>th</sup> April 2024

You are hereby summoned to attend the Council meeting of Clevedon Town Council to be held in the Council Chamber, Council Offices on **Wednesday 24<sup>th</sup> April 2024** at 7.30pm

Mrs S Howard Cert.HE, CiLCA, MSLCC  
Acting Proper Officer

**AGENDA**

**PUBLIC PARTICIPATION**

To enable members of the public to make comment or ask questions for a period not exceeding 20 minutes with no more than 5 minutes per individual, dependent on the number wishing to speak. Also, to enable any Councillor declaring a prejudicial interest on items on the agenda to comment or provide information under the Code of Conduct section 12 (2)

**FORMAL BUSINESS**

**1723** To receive and approve apologies for absence

**1724** To receive Declarations of Interest for items on the agenda

**1725** To receive and ratify the minutes of the Council meeting dated 20<sup>th</sup> March 2024 – attached

**1726** To receive and agree to continue annual membership with South West Councils, Avon Local Councils' Association (ALCA) and National Association of Local Councils (NALC) – subscription notices attached

**1727** To discuss and agree the debt recovery action for an unpaid room hire invoice from December 2023

**1728** To receive an appeal concerning the LitFest large grant request of £8,000.00 – email from Cllr Smith attached

**1729 Allotments**

(1) To receive and ratify the minutes of the 25<sup>th</sup> March 2024 Committee meeting - attached

**1730 Planning**

(1) To receive and ratify the minutes of the 10<sup>th</sup> April 2024 Committee meeting – attached

(2) To receive and agree to Cllr Culblaithe and Cllr Lord's request to join the Planning Committee

**1731 Finance & General Policy**

(1) To receive further information regarding the renewal of the Aruba licences and agree to the quote of £482.08

**1732** Clerks Reports

**1733** To receive information from Clevedon North Somerset Councillors relating directly to Clevedon

**1734** To receive the Chairman's Report

*Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.*

**The Council must adhere to Insurance policy endorsement regulation number - FG02 - Specific Person Exception, policy wide, Section 5, Fidelity Guarantee, Exclusions & Section 8, Officials Indemnity, Exclusions: A & B**

*To resolve to exclude members of the public and the press for agenda item 1735 as it is likely that there would be disclosure to them of exempt information as specified in Schedule 12A (as amended) of the Local Government Act 1972.*

*The following item will be discussed under s.1(2) Public Bodies (Access to Meetings) Act 1960 due to the confidential staffing issues discussed*

**1735** To receive an update on Staffing Matters

**Dates of next meetings –**

**Annual Statutory Meeting – 8<sup>th</sup> May 2024**  
**Council Meeting - 29<sup>th</sup> May 2024**

*Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.*

**The Council must adhere to Insurance policy endorsement regulation number - FG02 - Specific Person Exception, policy wide, Section 5, Fidelity Guarantee, Exclusions & Section 8, Officials Indemnity, Exclusions: A & B**