

CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

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Dear Member,

22nd May 2024

You are hereby summoned to attend the Council meeting of Clevedon Town Council to be held in the Council Chamber, Council Offices on **Wednesday 29th May 2024** at 7.30pm

A handwritten signature in black ink, appearing to read 'S. Howard'.

Mrs S Howard Cert.HE, CiLCA, MSLCC
Acting Proper Officer

AGENDA

PUBLIC PARTICIPATION

To enable members of the public to make comment or ask questions for a period not exceeding 20 minutes with no more than 5 minutes per individual, dependent on the number wishing to speak. Also, to enable any Councillor declaring a prejudicial interest on items on the agenda to comment or provide information under the Code of Conduct section 12 (2)

FORMAL BUSINESS

1743 To receive and approve apologies for absence

1744 To receive Declarations of Interest for items on the agenda

1745 To receive and ratify the minutes of the Council meeting dated 24th April 2024 – attached

1746 To receive and agree to the insurance renewal quotation which expires on the 31st May 2024 and to decide whether to renew for a period of one year or three years

1747 To receive an update concerning the unpaid room hire invoice from December 2023 and decide if further action is required

1748 Planning

(1) To receive and ratify the minutes of the 1st May 2024 Committee meeting – attached

1749 Finance & General Policy

(1) To receive and ratify the minutes of the 15th May 2024 Committee meeting – attached

Date of next meeting – 26th June 2024

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

The Council must adhere to Insurance policy endorsement regulation number - FG02 - Specific Person Exception, policy wide, Section 5, Fidelity Guarantee, Exclusions & Section 8, Officials Indemnity, Exclusions: A & B