

CLEVEDON TOWN COUNCIL
MINUTES OF THE PROPERTY COMMITTEE MEETING HELD ON WEDNESDAY
2ND NOVEMBER 2022 AT 7.30PM AT THE COUNCIL OFFICES,
44 OLD STREET, CLEVEDON

PRESENT: Vice Chairman Cllr: J Forbes,
 Councillors: R Harper, A Shopland, D Shopland,
 R Westwood & H Young

IN ATTENDANCE: Mrs S Howard - Deputy Town Clerk
 Mrs S Adam – Communications Administrator

8.00PM FORMAL BUSINESS

PR 22/564 APOLOGIES FOR ABSENCE

There were apologies for absence received from Cllr Francis-Pester (work commitment)

PR 22/565 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda.

PR 22/566 TO RECEIVE THE MINUTES OF THE PROPERTY COMMITTEE MEETING HELD ON 7TH SEPTEMBER 2022

Proposed, seconded, and **AGREED** that the minutes of the Property Committee held on 7th September and ratified at full council, were signed by the Chairman as a true record.

PR 22/567 TO RECEIVE CHAIRMANS UPDATES, FOR INFORMATION

The Committee Clerk advised members that Westcoast Property Services had conducted a periodic check of the tenanted property adjoining the council building. A query was raised by Westcoast as to whether a fire extinguisher is required in the property.
Action – Committee Clerk

PR 22/568 TO RECEIVE UPDATE CONCERNING THE EXISTING SKATE PARK QUARTER PIPE REPAIR.

The Committee Clerk updated that a contractor would be carrying out repairs to the quarter pipe on Monday 7th November at a reduced cost of £1,100.00 as the existing sheet metal can be reused on the ramp platform.

PR 22/569 TO RECEIVE ANY UPDATE CONCERNING THE NEW SKATEPARK PROJECT.

There were no further updates from the Committee Vice Chairman

PR 22/570 TO RECEIVE AND AGREE TO A QUOTE FOR £300.00 + VAT TO REMOVE AND REPLACE THE FAULTY FUSE BOX IN THE CLOCK TOWER.

RESOLVED: To agree to quote for £300.00 + VAT to remove and replace faulty fuse box in clock tower.

PR 22/571 TO RECEIVE AND DECIDE ON A QUOTE TO CROWN LIFT THE CHERRY TREE IN THE COUNCIL BACK GARDEN.

The Committee Clerk updated that in addition the quote obtained, a further quote of £180.00 had been received. Both companies that had quoted have previously completed similar work for the Council.

Proposed, seconded, and **AGREED** to accept quote from Company A for the Cherry Tree crown lift.

PR 22/572 TO RECEIVE A REQUEST FOR A ROOM HIRE CONCESSION TO RUN COMMUNITY CONNECT SESSIONS AT THE COUNCIL OFFICES

The Committee Clerk updated Committee members advising that Community Connect are looking for room hire concessions enabling them to bring wellbeing sessions to Clevedon.

Following discussion, it was proposed, seconded, and **AGREED** to offer the voluntary concessionary rates for Community Connect sessions.

Action – Committee Clerk

PR 22/573 TO RECEIVE AND DECIDE ON A PROGRAMME OF WORKS BY THE PROBATION SERVICE FOR CLEVEDON

The Committee Clerk commented that although a prior agreement had been made with the Community Payback team, in principle, for a programme of weekly gardening projects, there had been difficulties with attendees within the Payback Scheme.

A new co-ordinator for the Payback Scheme has held discussions with the Committee Clerk who confirmed that there is a wish to bring a team to Clevedon most weekends beginning with tidying of the park in Herbert Gardens. The co-ordinator has submitted a request for a porta-loo and locker to keep equipment secure.

The Committee discussed the proposal and agreed that further information is required before a decision can be made, i.e., where would the port-a-loo and locker be sited and for how long and associated costs. It was also discussed that nearby retail outlets might be persuaded to accommodate the group. Alternatively, the Tennis Club or Men's Shed might offer their support by providing a site to place the porta-loo and locker. This item to be brought back to the Committee next meeting.

Action – Committee Clerk

PR 22/574 TO RECEIVE AND DECIDE ON COMMITTEE SUGGESTIONS FOR 2023/24 BUDGET.

Suggestions were:

- On-going maintenance for Herbert Gardens and existing skatepark.
- War Memorial
- To redecorate the entire Council offices building, with consideration for additional internal lighting and replacement curtains in both meeting rooms
- To consider the heating contracts before expiry in September 2023
- A review of current room hire charges
- A review of the rent for 42 Old Street

PR 22/575 CHAIRMAN'S ITEMS

There were no Chairman's items.

PR 22/576 TO DETERMINE PART I OR PART II ITEMS

There were no Part I items.

The meeting closed at 8.31 pm

APPROVED AS A CORRECT RECORD

CHAIRMAN.....

DATE: