

CLEVEDON TOWN COUNCIL
44 Old Street, Clevedon, BS21 6BU



ALLOTMENTS COMMITTEE

Members: Committee Chairman – Cllr A Gardner
Cllrs N Barton, A Everitt, A Goodliffe &
R Westwood
Tenants' Reps: J Pilsworth (ML) J Ivens (ML)
A Cunningham (HA), M Butler (VR), S Murtagh (WA),
S Latcham (CH), A Stephens (CH) & B Evans (CEM)

Dear Member,

12th February 2024

You are hereby summoned to attend the Allotments Committee of Clevedon Town Council, which will be held on Monday 19th February at 7.30pm at Council Offices, 44 Old Street, Clevedon, BS21 6BU

Signed Mrs S Howard Cert He. CiLCA, SLCC
Acting Proper Officer

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive the minutes of the Allotment Committee meeting held on 30th October 2023 & 11th December 2023
4. Moor Lane
 - 4.1 To receive updates on all site report actions from 30th October 2023
 - 4.2 To agree to either a working party or to obtain quotes for the installation of the dip tanks
 - 4.3 To agree to either a working party or to obtain quotes to clear and tidy the border of the driveway
 - 4.4 ML11A – Approval of greenhouse 2'x 2.5' (2.5 perch garden)
5. Highdale Avenue
 - 5.1 To receive updates on all site report actions from 30th October 2023
 - 5.2 To receive a report from the Committee Clerk following the completion of remedial work in order to comply with Water Regulations
 - 5.3 To receive an update about the division of HA66.
6. Victoria Road
 - 6.1 To receive updates on all site report actions from 30th October 2023
 - 6.2 To discuss and approve costings for a replacement gate

The Council must adhere to Insurance policy endorsement regulation number - FG02 - Specific Person Exception, policy wide, Section 5, Fidelity Guarantee, Exclusions & Section 8, Officials Indemnity, Exclusions: A & B

7. Westbourne Avenue

7.1 To receive updates on all site report actions from 30th October 2023

8. Church Hill

8.1 To receive updates on all site report actions from 30th October 2023

8.2 CH102 – Approval of shed 6'x4' (5.0 perch garden)

8.3 To discuss a request for a garden transfer from CH116A to CH120

8.4 To discuss and approve costings for rubbish clearance for CH120

9. Cemetery

9.1 To receive updates on all site report actions from 30th October 2023

9.2 To receive a report from the Committee Clerk following the completion of the Gabion Baskets Installation

9.3 To consider a fence option to support the recently installed Gabion Baskets.

9.4 To discuss and approve costings for a replacement gate

9.5 To discuss and approve costings to repair the wall at the front of the site

10. To discuss and decide whether to have a stand at the Clevedon Flower Show (August 2024) and if this is to go ahead to agree to £120 to have a stand at the show

11. To discuss and agree on the annual allotment invoice rates and water charges for 2024/25

12. To discuss and agree a date for switching on the water for all sites

13. To discuss and agree the following proposed dates for the Allotment Committee Meetings for the rest of 2024, including the Annual Tenants meeting (ATM):
25th March, 20th May, 24th June, 5th August, 16th September, 18th November
ATM – 14th October

14. To discuss a 'Bring & Swap Allotment Shop' to be held in the Council car park in March 2024

15. To agree a budget of £100 to support the marker peg renewal project on all sites

16. To discuss and agree with those Tenants on a six-monthly tenancy agreement and whether a full tenancy agreement can be awarded – HA66B, VR75A, VR75B & VR85A

17. To note the following for information

17.1 Termination of Tenancy – ML4B, ML6, ML27, ML28B, ML45B, CH112A, CH120, CH122, CH128 & CEM136

17.2 Allocation of tenancy – ML2, ML4B, ML6, ML27, ML28B, ML45B, HA65A, CH122A, CH122B, CH128, CEM136 & CEM151B

17.3 Waiting List – 104 @ 12th February 2024

17.4 Still to allocate – CH112A, CH120 & CH131

18. Chairman's Items for information only

19. To determine any Part I and Part II items

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