

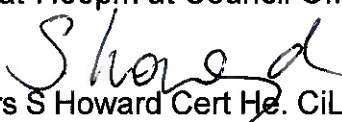
CLEVEDON TOWN COUNCIL
44 Old Street, Clevedon, BS21 6BU



ALLOTMENTS COMMITTEE

Members: Committee Chairman – Cllr A Gardner
Cllrs N Barton, A Everitt, A Goodliffe &
R Westwood
Tenants' Reps: J Pilsworth (ML) J Ivens (ML)
A Cunningham (HA), M Butler (VR), S Murtagh (WA),
S Latcham (CH), A Stephens (CH) & B Evans (CEM)

Dear Member, 14th March 2024
You are hereby summoned to attend the Allotments Committee of Clevedon Town
Council, which will be held on Monday 25th March at 7.30pm at Council Offices, 44
Old Street, Clevedon, BS21 6BU


Signed Mrs S Howard Cert He. CiLCA, SLCC
Acting Proper Officer

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive the minutes of the Allotment Committee meeting held on 30th October 2023 & 11th December 2023
4. To receive and agree the updated Allotment Tenants' Information Booklet
5. Moor Lane
 - 5.1 To receive updates on all site report actions from 30th October 2023
 - 5.2 To agree to either a working party or to obtain quotes for the installation of the dip tanks
 - 5.3 To agree to either a working party or to obtain quotes to clear and tidy the border of the driveway
 - 5.4 ML11A – Approval of greenhouse 2'x 2.5' (2.5 perch garden)
6. Highdale Avenue
 - 6.1 To receive updates on all site report actions from 30th October 2023
 - 6.2 To receive a report from the Committee Clerk following the completion of remedial work in order to comply with Water Regulations
 - 6.3 To receive an update about the division of HA66
7. Victoria Road
 - 7.1 To receive updates on all site report actions from 30th October 2023
 - 7.2 To discuss and approve costings for a replacement post at the entrance of the site

The Council must adhere to Insurance policy endorsement regulation number - FG02 - Specific Person Exception, policy wide, Section 5, Fidelity Guarantee, Exclusions & Section 8, Officials Indemnity, Exclusions: A & B

8. Westbourne Avenue

8.1 To receive updates on all site report actions from 30th October 2023

9. Church Hill

9.1 To receive updates on all site report actions from 30th October 2023

9.2 CH102 – Approval of shed 6'x4' (5.0 perch garden)

9.3 To retrospectively approve a request for a garden transfer from CH116A to CH120

9.4 To discuss and approve costings for the removal of asbestos sheeting from CH112A

10. Cemetery

10.1 To receive updates on all site report actions from 30th October 2023

10.2 To receive a report from the Committee Clerk following the completion of the Gabion Baskets Installation

10.3 To consider a fence option to support the recently installed Gabion Baskets.

10.4 To discuss and approve costings for a replacement gate at the front of the site

10.5 To discuss and approve costings to repair the wall at the front of the site

11. To discuss and decide whether to have a stand at the Clevedon Flower Show (August 2024) and if this is to go ahead to agree to £120 to have a stand at the show

12. To discuss and agree on the annual allotment invoice rates and water charges for 2024/25

13. To retrospectively approve the date for switching on the water for all sites (17th March 2024)

14. To discuss personal safety and wellbeing of allotment holders

15. To retrospectively approve the dates for the Allotment Committee Meetings for the rest of 2024, including the Annual Tenants meeting (ATM):
25th March, 20th May, 24th June, 5th August, 16th September, 18th November
ATM – 14th October

16. To receive an update regarding the 'Bring & Swap Allotment Shop' to be held in the Council car park in April 2024

17. To agree a budget of £100 to support the marker peg renewal project on all sites

18. To discuss and agree with those Tenants on a six-monthly tenancy agreement and whether a full tenancy agreement can be awarded – HA66B, VR75A, VR75B & VR85A

19. To note the following for information

19.1 Termination of Tenancy – ML4B, ML6, ML27, ML28B, ML45B, CH112A, CH120, CH122, CH128 & CEM136

19.2 Allocation of tenancy – ML2, ML4B, ML6, ML27, ML28B, ML45B, HA65A, CH112A, CH120, CH122A, CH122B, CH128, CH131, CEM136 & CEM151B

19.3 Waiting List – 107 @ 14th March 2024

19.4 Still to allocate – N/A

20. Chairman's Items for information only

21. To determine any Part I and Part II items

Date of next Allotment Committee Meeting – 20th May 2024

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