

CLEVEDON TOWN COUNCIL
44 Old Street, Clevedon, BS21 6BU



ALLOTMENTS COMMITTEE

Members: Committee Chairman – Cllr A Gardner
Cllrs N Barton, A Everitt, A Goodliffe &
R Westwood
Tenants' Reps: J Pilsworth (ML) J Ivens (ML)
A Cunningham (HA), M Butler (VR), S Murtagh (WA),
S Latcham (CH), A Stephens (CH) & B Evans (CEM)

Dear Member,

23rd May 2024

You are hereby summoned to attend the Allotments Committee of Clevedon Town Council, which will be held on Monday 3rd June at 10:00am at Council Offices, 44 Old Street, Clevedon, BS21 6BU

Signed Mrs S Howard Cert He. CiLCA, SLCC
Acting Proper Officer

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive the minutes of the Allotment Committee meeting held on 25th March 2024.
4. Moor Lane
 - 4.1 To receive updates on all site report actions from 25th March 2024.
 - 4.2 To receive an update on quotes for the installation of the dip tanks
 - 4.3 To receive an update regarding the work to tidy the border of the driveway.
5. Highdale Avenue
 - 5.1 To receive updates on all site report actions from 25th March 2024.
6. Victoria Road
 - 6.1 To receive updates on all site report actions from 25th March 2024.
 - 6.2 To receive an update regarding a replacement post at the entrance of the site.
7. Westbourne Avenue
 - 7.1 To receive updates on all site report actions from 25th March 2024.
8. Church Hill
 - 8.1 To receive updates on all site report actions from 25th March 2024.
 - 8.2 CH115B – Approval of metal shed 7'x4' (2.0 perch garden) to replace existing shed.

The Council must adhere to Insurance policy endorsement regulation number - FG02 - Specific Person Exception, policy wide, Section 5, Fidelity Guarantee, Exclusions & Section 8, Officials Indemnity, Exclusions: A & B

8.3 To receive an update from the committee clerk regarding the removal of asbestos sheeting from CH112A.

9. Cemetery

9.1 To receive updates on all site report actions from 25th March 2024.

9.2 To receive an update regarding a fence option to support the recently installed Gabion Baskets.

9.3 To receive an update regarding a replacement gate at the front of the site

9.4 To receive an update regarding the repair to the wall at the front of the site

10. To discuss and decide whether to sponsor a class at the Clevedon Flower Show (August 2024).

11. To discuss and agree whether any sites will participate in the inter-site allotment competition at the Clevedon Flower Show (August 2024).

12. To receive an update regarding the 'Bring & Swap Allotment Shop' held in the Council car park in April 2024

13. To discuss the marker peg renewal project on all sites

14. To discuss and agree with those Tenants on a six-monthly tenancy agreement and whether a full tenancy agreement can be awarded – ML3A, ML28A, ML35, HA66A, HA66B, VR74, VR77 & CEM140.

15. To note the following for information

15.1 Termination of Tenancy – CEM152A

15.2 Allocation of tenancy – CEM152A

15.3 Waiting List – 121 @ 23rd May 2024

15.4 Still to allocate – N/A

16. Chairman's Items for information only

17. To determine any Part I and Part II items

Date of next Allotment Committee Meeting – 24th June 2024