

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE PROPERTY COMMITTEE MEETING HELD ON WEDNESDAY**  
**12<sup>TH</sup> JUNE 2024 AT 7.00PM AT THE COUNCIL OFFICES,**  
**44 OLD STREET, CLEVEDON**

**PRESENT:** Chairman of the Committee, Cllr D Shopland  
 Councillors: B Culblait, C Francis-Pester and C Lord

**IN ATTENDANCE:** Mrs S Howard, Committee Clerk

**7.00PM FORMAL BUSINESS**  
**PR 24/595 APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**PR 24/596 TO ELECT A VICE-CHAIRMAN OF THE COMMITTEE**

Proposed, Seconded and **AGREED** that Cllr Culblait is elected as Vice-Chairman.

**PR 24/597 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

There were no declarations of interest for items on the agenda.

**PR 24/598 TO RECEIVE AND APPROVE THE QUOTE FOR REPAIRS TO THE SKATEPARK RAMPS AT THE SALTHOUSE FIELDS FOR A TOTAL COST OF £780.00**

The Committee Clerk advised that since submitting to the Committee agenda and quote to members that the contractor had visited the Skatepark again and identified fire damage to a section of the skatepark. Therefore, there would need to be more extensive work conducted to the damaged ramps.

An updated quote to support the additional works has been submitted to the Council and was conveyed to Committee members during the meeting.

The work is expected to take two days, with new timber and sheet metal required.

The damage has been identified as a Health & Safety issue and will require urgent work, which the Committee Clerk confirmed can be achieved by the Contractor.

Proposed, seconded, and **AGREED** to the quote of £3,100.00. During the vote the FG02 endorsement was exercised.

The Committee Chairman stated that the Committee realises that the spend is beyond their powers to normally approve such a sum, but as this has been acknowledged as a Health & Safety matter the spend needs to be made and retrospectively approved at the Full Council meeting on the 26<sup>th</sup> June 2024. **Action – Committee Clerk**

**PR 24/599 TO DETERMINE ANY PART I ITEMS**

Agenda item PR 24/598 is a Part I item and will be retrospectively approved at Full Council on the 26<sup>th</sup> June 2024.

All other items are Part II.

TO BE RATIFIED AT FULL COUNCIL ON 26<sup>th</sup> JUNE 2024

The Council must adhere to insurance policy endorsement regulation number – FG02 – Specific Person Exception, policy wide, Section 5, Fidelity Guarantee, Exclusions & Section 8, Officials Indemnity, Exclusions: A & B.

The meeting closed at 7.10pm

APPROVED AS A CORRECT RECORD

CHAIRMAN.....

DATE: .....

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