

CLEVEDON TOWN COUNCIL
44 Old Street, Clevedon, BS21 6BU



ALLOTMENTS COMMITTEE

Members: Committee Chairman – Cllr A Gardner
Cllrs N Barton, A Everitt, A Goodliffe &
R Westwood
Tenants' Reps: J Pilsworth (ML) J Ivens (ML)
A Cunningham (HA), M Butler (VR), S Murtagh (WA),
S Latcham (CH), A Stephens (CH) & B Evans (CEM)

Dear Member,

17th June 2024

You are hereby summoned to attend the Allotments Committee of Clevedon Town Council, which will be held on Monday 24th June 2024 at 19:00pm at Council Offices, 44 Old Street, Clevedon, BS21 6BU

A handwritten signature in black ink, appearing to read 'S. Howard'.

Signed Mrs S Howard Cert. He. CiLCA, SLCC
Acting Proper Officer

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive the minutes of the Allotment Committee meeting held on 3rd June 2024.
4. Moor Lane
 - 4.1 To receive updates on all site report actions from 3rd June 2024.
 - 4.2 To receive an update on quotes for the installation of the dip tanks
 - 4.3 To receive an update regarding the work to tidy the border of the driveway.
5. Highdale Avenue
 - 5.1 To receive updates on all site report actions from 3rd June 2024.
6. Victoria Road
 - 6.1 To receive updates on all site report actions from 3rd June 2024.
 - 6.2 To discuss and approve a request to split VR83.
7. Westbourne Avenue
 - 7.1 To receive updates on all site report actions from 3rd June 2024.
8. Church Hill
 - 8.1 To receive updates on all site report actions from 3rd June 2024.

The Council must adhere to Insurance policy endorsement regulation number - FG02 - Specific Person Exception, policy wide, Section 5, Fidelity Guarantee, Exclusions & Section 8, Officials Indemnity, Exclusions: A & B

8.2 To discuss and approve costings for the clearance of CH119 following the tenant relinquishing the plot and also consider whether to split the plot into two gardens.

9. Cemetery

9.1 To receive updates on all site report actions from 3rd June 2024.

10. To review the six-month tenancy agreement and consider and agree cultivation levels expected from tenants within their first six months, to ensure consistency across all sites.

11. To discuss and agree payment options that will be available to tenants for the annual invoice 2024.

12. To discuss and agree with those Tenants on a six-monthly tenancy agreement and whether a full tenancy agreement can be awarded – ML4B, ML27, ML35, HA65A, VR77, CH122B, CEM136, CEM151B & CEM140.

13. To note the following for information

13.1 Termination of Tenancy – ML47A & CH119

13.2 Allocation of tenancy – N/A

13.3 Waiting List – 125 @ 17th June 2024

13.4 Still to allocate – CH119

14. Chairman's Items for information only

15. To determine any Part I and Part II items

Date of next Allotment Committee Meeting – 5th August 2024