

CLEVEDON TOWN COUNCIL

Minutes

Minutes of a Council Meeting (commenced at 7.30pm) of **Clevedon Town Council** held at the **Council Offices 44 Old Street Clevedon** on Wednesday **26th June 2024** when the following business was transacted.

PRESENT Chairman of the Council – Cllr C Blades together with Councillors - B Culblaithe, C Francis-Pester, A Goodliffe, C Lord, T Morgan, D Shopland, R Westwood & H Young.
Members of the Public – 5

7.30pm – Public Participation

A resident enquired when the Bandstand flower bed was going to be installed with flowers. If it's not completed by next Spring, he will plant potatoes in there!

A resident requested an update as to the Town Clerk recruitment.

The Chairman of Council responded that he would provide an update in writing.

Action – Chairman of Council

Members of the Clevedon Gardening Group enquired about the flower bed and the awful destruction and removal of all the plants around the Bandstand by the Council contractor. The group had worked hard to install perennial planting so there was a display when the Clevedon LitFest held an event at the Bandstand recently. Is there money within the Council budget to support a Town Orderly.

The Council Clerk apologised to the Gardening Team on behalf of the Council. The contractor has admitted responsibility and has agreed to put the matter right at their own cost for labour and planting. The Council Clerk to provide the contractor with the contact details of the Gardening Group so that a conversation can be had to resolve the issue.

Action – Council Clerk

7.40pm - Formal Business

1751 To receive and approve apologies for absence

Apologies were received and **APPROVED** from Cllrs N Barton, A Everitt, A Gardner & K O'Brien

1752 To receive declarations of interest for items on the agenda

There were no declarations of interest for items on the agenda.

1753 To receive and ratify the minutes of the Council meeting dated 29th May 2024

A Councillor enquired whether the Council has received a response from the Council insurance company with regards to the declaration to support the endorsement on the policy.

The Council Clerk confirmed that the Insurance Company have confirmed that the policy includes an endorsement in respect of the financial matter pertaining to a specific person exception.

RESOLVED: that the minutes of the 29th May 2024 are **APPROVED** and were **SIGNED** during the meeting.

1754 To receive and ratify the minutes of the Extra-Ordinary Council meeting and The Special Barn meeting held on the 29th April 2024

RESOLVED: that both sets of minutes on the 29th April 2024 were **APPROVED**.

To be ratified at Full Council on 31st July 2024

The Council must adhere to insurance policy endorsement regulation number – FG02 – Specific Person Exception, policy wide, Section 5, Fidelity Guarantee, Exclusions & Section 8, Officials Indemnity, Exclusions: A & B.

1755 To receive an update concerning the 2023/24 accounts

The Council Clerk confirmed that the 2023/24 had been completed by the Locum RFO.

1756 To receive an update concerning the unpaid room hire invoice from December 2023

The Council Clerk confirmed that since the letter issued to the creditor stating that legal action would commence, she has since been able to speak to them and confirmed an agreed payment arrangement to commence at the end of June 2024 to clear the balance in instalments to April 2025.

1757 To discuss and agree to organising a road closure for the Remembrance Parade 2024

RESOLVED: that the Council will submit a road closure application to NSC in respect of the Remembrance Parade 2024

1758 To discuss and agree the future of The Barn and the Town Council involvement with regards to keeping it operational

The Chairman of Council confirmed that The Barn will cease to exist on the 1st July 2024.

RESOLVED:

- 1 - The utilities are all transferred to the Town Council.
- 2 - The YMCA support the running of The Barn on behalf of the Council for a trial period.
- 3 - That a cleaner is sought to provide up to six hours of cleaning on a weekly basis.

1759 To receive and agree a charity hire rate for room bookings on a weekend

RESOLVED: that the Chairman of Council decided to defer the item for a cycle to understand if the Council can support more room hire bookings on the weekend in the future due to the current staff situation.

1760 Allotments**(1) To receive and ratify the minutes and Part I items of the 3rd June 2024 Committee meeting**

RESOLVED: that the minutes are **APPROVED**

RESOLVED: that the Part I item to support the installation of a fence above the gabion baskets on Cemetery Allotment site at a cost of £1007.69p is **APPROVED**.

(2) To receive any Part I items from the 24th June 2024 Committee Meeting.

RESOLVED: that there were no Part I items to discuss.

1761 Planning**(1) To receive and ratify the minutes of the 22nd May 2024 and the 12th June 2024 Committee meetings**

RESOLVED: that both sets of minutes are **APPROVED**.

1762 Property**(1) To receive and ratify the minutes and Part I item of the 12th June 2024 Committee meeting**

A Councillor advised that he had not been notified of the meeting. The Council Clerk apologised for omitting the Councillor from the distribution list.

A Councillor stated that the Council had not contacted the Skatepark Trust since they provided a presentation to the Council some months ago and that a decision on this matter needs to be resolved as soon as possible. The Chairman of the Property Committee confirmed that this will be addressed at the next Committee meeting.

ACTION – Property Committee Chairman

RESOLVED: that the minutes of the 12th June 2024 are **APPROVED**.

RESOLVED: that the Part I item for £3,100.00 was a Health & Safety urgent item to resolve and was **APPROVED**.

To be ratified at Full Council on 31st July 2024

1763 Town, Events & Amenities

(1) To receive and ratify the minutes and Part I item of the 5th June 2024 Committee meeting

RESOLVED: that the minutes of the 5th June 2024 are **APPROVED**.

RESOLVED: that the Part I item concerning the 2024 Christmas Lights of £9770.00 + VAT is **APPROVED**.

1764 Clerks Reports

(1) Finance Training for Councillors

The Council Clerk confirmed that Cllrs Barton & O’Brien will be attending the online Finance Training on the 3rd July 2024 at a cost of £60.00 to be taken from the Training budget.

1765 To receive information from Clevedon North Somerset Councillors relating directly to Clevedon

The District Councillor for Transport & Highways confirmed that NSC have agreed a budget in March 2024 with regards to the Public Realm on the seafront and she is working with the Highways Team to get the revised design finalised. This is an open invite for all Councillors to get involved. A meeting will be arranged following the Pre-Election period. Cllr Morgan expressed an interest to continue to support the project.

Double yellow line work will be completed on The Beach road to support residents who live here and support their accessibility to their properties and hoped to stop people parking on the wiggly lines.

The Knife Angel event held in May was very successful in Weston Super Mare and surrounding parishes. The Community Response Team found it a useful event to hold and they would like to take it forward with more awareness of knife crime that occurs in towns.

Ladye Bay landslip update has been submitted to all Councillors by email.

1766 To receive the Chairman’s Report

The Chairman and some Councillors attended the annual Town Plate 2024. It was a great event that was organised by the Clevedon Sailing Club.

Meeting closed at 8.48pm

CHAIRMAN DATE

To be ratified at Full Council on 31st July 2024