

CLEVEDON TOWN COUNCIL
44 Old Street, Clevedon, BS21 6BU
Telephone. 01275 877815

email: office@clevedon.gov.uk



Dear Member,

9th October 2024

You are hereby summoned to attend the Council meeting of Clevedon Town Council to be held in the Council Chamber, Council Offices on Wednesday 16th October 2024 at 7.30pm.

A handwritten signature in black ink, appearing to read 'A. R. Jay'.

Tony Jay
Town Clerk

At 7pm, prior to the meeting commencing, Becky Walsh, the Weston-super-Mare Town Council Communications and Marketing Officer will be giving a short presentation describing this role and will then answer any questions.

AGENDA

- 1813 To receive and approve apologies for absence.
- 1814 To receive declarations of interest for items on the agenda.
- 1815 To receive and approve the minutes of the Council meeting dated 10th September 2024.
- 1816 To consider recommendations from the Staffing Committee regarding the appointment of a Deputy Town Clerk.
- 1817 To consider recommendations from the Staffing Committee regarding the recruitment of a Responsible Finance Officer.
- 1818 To consider recommendations from the Staffing Committee regarding the recruitment of temporary Administration Assistant.
- 1819 To consider the implementation of a Town Council Lone Working Policy.
- 1820 To receive and consider the content of the Internal Auditor Interim Report.
- 1821 To consider the process to be adopted for the review of existing Town Council policies, and the implementation of new policies.
- 1822 To consider the process to be adopted for the review of existing Town Council committee terms of reference.
- 1823 To consider the financial arrangements for expenditure regarding the allotments.

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

- 1824 To consider the appointment of the councillors to the following committees:
- | | |
|----------------------------|-------------|
| Allotments | 5 vacancies |
| Finance & General Policies | 3 vacancies |
| Transport & Highways | 2 vacancies |
| Town, Events & Amenities | 2 vacancies |
- 1825 To consider the purchase of identity cards and lanyards for all Town Councillors and members of staff.
- 1826 To consider the implementation of cleaning arrangements for the Town Railway Memorial and its surrounds.
- 1827 To consider whether a defibrillator should be purchased and installed on the outside wall of the Town Council offices.
- 1828 To receive and consider quotations for the painting of the external woodwork of the Town Council offices.
- 1829 To receive and consider a quotation for the installation of a microphone system to be used during Council meetings.
- 1830 To receive an update regarding flooding issues in Clevedon.
- 1831 To receive an update regarding The Barn.
- 1832 To receive an update regarding the skatepark.
- 1833 To receive the Clerk's report.
- 1834 To receive the Chairman's report.
- 1835 To receive information from Clevedon North Somerset Councillors relating directly to Clevedon.
- 1836 To resolve to exclude members of the public and the press for the following agenda items as it is likely that there would be disclosure to them of exempt information as specified in Schedule 12A (as amended) of the Local Government Act 1972.
The following item will be discussed under s.1(2) Public Bodies (Access to Meetings) Act 1960 due to the confidential issues discussed.
- 1837 To receive an update on North Somerset Council devolution.

Date of next meeting – Wednesday 27th November 2024.

End of agenda.

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.