

**CLEVEDON TOWN COUNCIL**

Minutes of a Council Meeting of Clevedon Town Council held at the Council Offices 44 Old Street Clevedon which commenced at 7.30pm on Wednesday 13<sup>th</sup> November 2024. The following business was transacted.

**PRESENT** Chairman of the Council – Councillor C Blades together with Councillors K Amor, N Barton, C Childs, B Culblaithe, C Farrell, C Francis-Pester, C Griffiths, P Griffiths, A Goodliffe, M Harriott, C Lord, J Maritz, T Morgan, K O’Brien, D Shopland, R Westwood, H Young and G Wormald-Kelly.

Town Clerk – Tony Jay

1838 To receive and approve apologies for absence.

All councillors were present.

1839 To receive declarations of interest for items on the agenda.

There were no declarations of interest.

1840 To receive and approve the minutes of the Council meeting dated 16<sup>th</sup> October 2024.

It was resolved to approve the minutes. The Chairman signed them as being a true record of the meeting.

1841 To consider proposals for the future management of The Barn.

Two proposals were considered for the future management of The Barn.

It was resolved to accept the proposal submitted by FOREAL.

1842 To consider recommendations from the Staffing Committee regarding the appointment of two temporary Administrative and Reception Officers.

It was resolved to confirm the appointments of Emma Davies and Deborah Dunn as the two temporary Administrative and Reception Officers.

1843 To consider recommendations from the Staffing Committee regarding the temporary appointment of a new Communications Officer.

It was resolved to appoint Becky Walsh as the new Communications Officer for a trial period of three months, commencing 1<sup>st</sup> December 2024.

Councillors Maritz and Shopland requested that the minutes show that they voted against this motion.

1844 To consider the future opening hours of the Town Council offices, and protocols regarding the attendance of members of the public and councillors at the offices.

It was resolved to approve the following arrangements:

The Council offices will be open from 10am to 2pm on all weekdays commencing with the appointment of the two new Administrative and Reception Officers.

All visitors to the Council Offices will be met and dealt with at a reception desk in the entrance hall, not in the main office.

Date of next meeting – Wednesday 11th December 2024 at 7.30pm.

The meeting closed at 9.35 pm

Signed by the Chairman

Date

End of minutes

DRAFT