

# Clevedon Town Council

Minutes of the meeting of the Property Committee held at 10:30am on Wednesday 21<sup>st</sup> January 2026 at Clevedon Town Council offices.

Present: Councillor Nichola Barton                      Councillor Bill Culblaithe  
Councillor Carl Francis-Pester                      Councillor Kevin O'Brien  
Councillor David Shopland

Assistant Town Clerk: Nicky King

PR 01/26      To receive and approve apologies for absence.

There were no apologies for absence.

PR 02/26      To receive declarations of interest for items on the agenda.

There were no declarations of interest.

PR 03/26      To receive and ratify the minutes of the Property Committee meeting dated 3<sup>rd</sup> December 2025.

It was resolved to approve the minutes as being a true record of the meeting.

PR 04/26      To receive Chair's updates for information only.

There was no update.

PR 05/26      To update the Committee on the renovation works to 42 Old Street.

The contractor has been instructed and a contract has been approved and agreed between Clevedon Town Council and the contractor. The renovation works will commence on the 26<sup>th</sup> January 2026.

The contractor's Project Manager will draw up timescales and update the Assistant Town Clerk on an ongoing basis.

The contractor has recommended repointing the full building in lime mortar rather than leaving 50% in cement. The Committee approved these additional works.

PR 06/26      To agree to shroud the tree at the entrance of 44 Old Street (Town Council Offices).

The Committee agreed for the Assistant Town Clerk to obtain quotes to cut back the tree.

PR 07/26 To update the Committee on the painting of the Council Offices, 44 Old Street.

The contractor will commence works on 6<sup>th</sup> February 2026, initially starting with the staff offices.

PR 08/26 To update the Committee on the sale of the land to the south of Highdale Road.

The sale of the land from Clevedon Town Council to the resident, completed on 23<sup>rd</sup> December 2025 and the monies have been received.

PR09/26 To discuss obtaining quotes to replace the blinds and curtains in the Council Offices. 44 Old Street.

It was agreed for the Assistant Town Clerk to obtain quotes and advice for replacing the blinds and curtains.

The meeting closed at 10:51am.

APPROVED AS A CORRECT RECORD

CHAIRMAN.....  
Cllr David Shopland

DATE: .....

**Next Meeting Date: 18<sup>th</sup> March 2026 at 10:30am**